

# Innovation Begins Here!

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Perfect Partner

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## PREMIA TNC SINGAPORE OFFICE

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**PREMIA TNC**

A MEMBER OF PREMIA HOLDINGS

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# PREMIA TNC SINGAPORE COMPANY SUMMARY

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Company Formation

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Company Management Services

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Accounting, Audit & Taxation Services

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Virtual Office

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Trading Services

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Administrative Services

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## Enjoy Privileged Services AT PREMIA TNC

**Premia TNC is the leading Business Consultancy and Management Agency in Singapore.**

Established in 2003, we have a renowned reputation for providing excellent company management solutions in **Singapore, Hong Kong, Vietnam, Taiwan, Malaysia and Korea.**

We work enthusiastically to provide eminent business advice to our clients around the world. We view ourselves not only as a service provider, but also as a trustworthy business partner to our clients, providing superior global services.

Our dedication and renowned goodwill extend beyond expectations.

For more information, please visit our official website  
**[www.premiaTNC.com](http://www.premiaTNC.com)**



**WhatsApp**

Please follow us for more information!

## COMPANY FORMATION

Premia TNC provides professional consultancy and after-sales support for clients all over the world.

We are dedicated to providing the best services to our clients at the most reasonable prices while ensuring their benefits are secured, to win their trust and continuous support.

### *Formation Services*

Company Incorporation and Registration

Provision of Local Resident Director (Nominee)

Provision of Company Secretaries

Provision of Local Registered Office Address

Consultancy for Compliance Requirements

Company Deregistration

Documents Legalisation and/or Notarisation

Corporate Bank Account Opening

### *Opening Bank Accounts*

We assist local and foreign companies with the application for bank accounts in Singapore.

## COMPANY MANAGEMENT SERVICES

Premia TNC offers unique Company Management Services (CMS) with reliable and professional consulting in accounting regulations, financial transactions, the legal tax system, and trade processes, as well as company secretarial services.

**COMPANY MANAGEMENT SERVICES INCLUDE**

- / Company Secretarial Services and Administrative Services
- / Accounting, Auditing & Taxation Services
- / Goods and Services Tax Advice & Related Services
- / Trading Services Arrangements

**WHAT ARE THE BENEFITS FOR YOUR SINGAPORE COMPANY?**

- / Strategic Location in a Region of Opportunities
- / Safe Financial Centre for Investment
- / Competitive Tax Rates
- / Exemption from Audit Requirements
- / Boosted Reputation with Singapore as your Place of Business
- / Ease of Doing Business
- / Well-established Banking System for Transactions
- / Easy Documentation for your Imports & Exports
- / Excellent Infrastructure
- / Skilled Workforce & Attractive to Talents
- / Clean Government and Stable Political Environment

**WHAT ARE THE BENEFITS OF CMS?**

- / Your own Singapore Office in the most Economical Way
- / Professional Accounting Services
- / Dedicated Staff to Service your Company
- / Efficient Communication Channel

## ACCOUNTING, AUDIT & TAXATION SERVICES

With our professional accounting knowledge and experience in handling Singapore tax, we strive to provide our clients with a one-stop accounting, audit and taxation service.

### Accounting Services

**Issuing Payment & Receiving Vouchers**

**Cheque Issues & In/Out Money Handling**

**Accounting / Bookkeeping**

**Cash Flow Checking**

**Preparation of Financial Statements**

**Preparation of Year-end Management Accounts**

**Preparation of Audit Report**

**Preparation and Submission of Corporate Tax Computation and Tax Return to the Inland Revenue Authority of Singapore (IRAS)**

**Preparation and Submission of Individual Tax Return**

# ACCOUNTING, AUDIT & TAXATION SERVICES

## Singapore Tax Services

### Corporate Tax

Most Private Limited Companies are liable to pay corporate tax. With the availability of potential tax savings and government incentives, it is advisable to consult tax experts to guide you through the process of filing your corporate tax return.

#### / Our services include

- Filing of Estimated Chargeable Income within three months from company's financial year end
- Arrangement of installment payment for tax liability with the Inland Revenue Authority of Singapore (IRAS)
- Preparation and submission of Tax Computation with supporting tax schedules
- Filing of Income Tax Return (Form C/Form C-S)
- Replying to IRAS queries on behalf of client with respect to Company's Tax matters
- Checking on any discrepancies between the submitted tax computation and the IRAS Notice of Assessment (NOA)

### Individual Tax

Sole Proprietors, Partnerships and Salaried Employees are liable to pay Individual Tax. With the availability of tax savings, incentives and complex tax implications, it would be wise to consult tax experts for advice on the best way to declare your income, in order to enjoy the maximum tax savings you are entitled to.

#### / Our services include

- Individual income tax return
- Preparation of tax computation with supporting tax schedules
- Liaising with IRAS on all income tax assessments, objections and correspondence

### Goods and Services Tax (GST) Advice & Related Services

The Goods and Services Tax (GST) is a domestic consumption tax which is chargeable on supplies of goods and services made in Singapore. As a GST-registered merchant, you effectively act as a tax-collecting agent in the collection of GST which you have charged on your local supply of goods and services. Businesses are required to continually assess their need to be registered for GST.

#### / Our services include

- GST Registration
- GST Deregistration
- GST Computation
- Regular Submission and Filing of GST Returns

## VIRTUAL OFFICE

Our Virtual Office service is a customized office administrative service for companies operating without an actual office in Singapore. It gives you all the benefits of a traditional office, helping to perfect your establishment of a business while minimizing costs in the early stages.



- | **Provision of registered address at premium commercial premises**
- | **Receiving and redirection of mail and parcels for clients**
- | **Provision of a designated office phone number and telephone-answering services**
- | **Arrangement for a fax number without a physical line (EzFax service) to receive fax via an emailed pdf attachment**

## TRADING SERVICES

With our professional trading knowledge and experience in handling trading processes, we strive to provide our clients with a one-stop trading agent service.

- | Preparation of Commercial Invoice & Packing List
- | Preparation of Opening LC & LC Negotiation Documents
- | Communication with your Head Office
- | Shipping Arrangement
- | Export/Import Declaration CO Issuance
- | Marine Cargo Insurance Arrangement

## ADMINISTRATIVE SERVICES

Premia TNC provides a wide range of services to suit your business and communication needs.

- | Use of Premia TNC Singapore address for commercial correspondence
- | General administrative and secretarial tasks as required by a Singapore company (monthly/annually)
- | Reporting of AGM and Annual Return to the Singapore government
- | Immediate message reporting via email, after receipt of phone call

Premia TNC Branches Address

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