

# Innovation Begins Here!

Your Price Solution &  
Perfect Partner

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## PREMIA TNC HONG KONG OFFICE

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 **PREMIA TNC**

A MEMBER OF PREMIA HOLDINGS

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# PREMIA TNC HONG KONG COMPANY SUMMARY

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Company Formation

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Company Management Services

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Accounting, Audit & Taxation Services

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Virtual Office

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Trading Services

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## ENJOY PRIVILEGED SERVICES AT PREMIA TNC

**Premia TNC is the leading Business Consultancy and Company Register & Management Agency in Hong Kong.**

Established since 2003, we have a renowned reputation for providing excellent company management solutions in **Hong Kong, Singapore, Vietnam, Taiwan, Malaysia, Korea and Dubai.**

We work enthusiastically to provide eminent business advice to our clients around the world. We view ourselves not only as a service provider, but also as a trustworthy business partner to our clients, providing superior global services.

Our dedication and renowned goodwill extend beyond expectations.

For more information,  
Please visit our official website

[www.premiaTNC.com](http://www.premiaTNC.com)



**WhatsApp**

Please follow us for more information!

## COMPANY FORMATION

Premia TNC provides professional consultancy and after-sales support for clients all over the world.

We are dedicated to providing the best services to our clients at the most reasonable prices while ensuring their benefits are secured, to win their trust and continuous support.

### **Formation Services**

- Completion of Hong Kong Company Formation process within 1 working day
- Offering Ready-made Hong Kong and other jurisdiction companies for immediate use
- Provision of Company Secretary
- Provision of Local Registered Office address
- Consultancy for Compliance Requirements
- On-going Company Secretarial Service
- Company Registration / Deregistration Services provided with consultation

### **Opening Bank Accounts**

Support bank account opening in different jurisdictions by experienced specialists

## COMPANY MANAGEMENT SERVICES

Premia TNC offers unique Company Management Services (CMS) with reliable and professional consulting in accounting regulations, financial transactions, the legal tax system, and trade processes, as well as company secretarial services.

### COMPANY MANAGEMENT SERVICES INCLUDE

- / Company Secretarial Services and Administration Services
- / Accounting, Auditing & Taxation Services
- / Trading Services Arrangement
- / Logistics Services Arrangement

### WHAT ARE THE BENEFITS FOR YOUR HONG KONG COMPANY?

- / Hong Kong & China Business Environment Studies at small expense
- / Better Arrangement of your trading structure
- / Your Safest Finance Center
- / Safe Investment to China via Hong Kong Office
- / The Lowest Income Tax
- / Easy Money Transfer
- / Easy Documentation for your import/export

### WHAT ARE THE BENEFITS OF CMS?

- / Your own Hong Kong Office in the most Economical Way
- / Professional Accounting Services
- / Dedicated Staff to Service your Company
- / Efficient Communication Channel

## ACCOUNTING, AUDIT & TAXATION SERVICES

With our professional accounting knowledge and experience of handling Hong Kong Tax, we strive to provide our clients with one-stop accounting, auditing and taxation services.

### *Accounting/ Book keeping service*

**Preparation of Monthly, Periodic and Annual Management Account**

**Preparation of Account Receivable & Account Payable Ageing Reports**

**Cheque issues**

**Preparing payment and receipt voucher and record**

### *Auditing service*

**Preparation of individual/ consolidated audit report**

**Preparation of Compilation Report**

**Liaising with group auditors for group auditing**

**Arrange and attend stock take and cash count**

# ACCOUNTING, AUDIT & TAXATION SERVICES

## Hong Kong Tax Services

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Completing and filing a profits tax return (BIR51/ BIR52)

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Preparing and submitting Profits Tax Computation with supporting tax schedules

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Assist to apply offshore income claim for Profit Tax and replying to HK IRD queries

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Completing and filing an Employer's Return and Individual income tax return

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Assist to apply exemption of income for individual tax

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Assist to apply Certificate of Resident Status for the Company

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Liaising with IRD on all profit tax/ individual tax assessments, objections and correspondence

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Hong Kong has a low tax rate and a favorable and simple tax system. It includes 3 main types of tax: **Profit Tax, Salaries Tax, Property Tax**

With the availability of potential tax savings and government incentives, it is advisable to consult tax experts to guide you through the process of filing your corporate tax return.

### Features of Profits Tax

- Only profits arising in or derived from HK are taxable
- Low tax rate and simple calculation method
- No capital gain tax, value added tax or dividend income tax
- Tax loss can be carried forward and set off against future profits
- No tax on bank saving interest income

### Features of Salaries Tax

- Only income arising in or derived from HK office, employment or pension in subject to salaries tax

### Features of Property Tax

- Only Rental income derived from HK properties is subject to the property tax

## VIRTUAL OFFICE

Our Virtual Office service is a customized office administrative service for our clients operating without an actual office in Hong Kong. It gives you all the benefits of a traditional office, helping to perfect our clients establishment of a business while minimizing costs in the early stages.



**The office address is located at the A-grade commercial building, enhance your company image**

**Providing mail receiving service, unique phone and fax number for your company**

**Phone answering service by a secretary with a professional manner**

**Immediate direct call transfer and message reporting**

**An online e-fax system without the restrictions in time and space**

**Welcome to access our conference room with prior booking**

## TRADING SERVICES

With our professional trading knowledge and experience in handling trading processes, we strive to provide our clients with a one-stop trading agent services.

### LETTER OF CREDIT (L/C) SERVICES

- | Preparation of Opening Letter of Credit ("L/C") and L/C Negotiation/Collection Documents
- | Preparation of L/C transfer and Amend transfer application
- | Preparation of L/C's Certificate
- | Preparation of Bank's Letter

### LOGISTICS SERVICES

- | Shipping arrangement
- | Booking arrangement for customer designated forwarder
- | Preparation of Commercial Invoice & Packing List
- | Delivery arrangement (Local to Local)
- | Unloading service arrangement for FCL (full container load)
- | Temporary storage service for FCL (Full container load) / LCL (Less than container load)
- | Preparation of Export/Import Declarations

### LICENSE SERVICES

- | Export/Import License
- | Registration of Importer & Distributor
- | Certificate of Origin (CO) Issuance



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